

# *Georgia Tech Analog, Power, and Energy IC Research*

## *Safety Information*

1. **Environmental Health and Safety (EHS)**: [www.ehs.gatech.edu](http://www.ehs.gatech.edu).
2. **Required Lab, Laser, & Right-to-Know Training**: [users.ece.gatech.edu/rincon-mora/research](http://users.ece.gatech.edu/rincon-mora/research).
3. **Probe Station**: Use the safety goggles provided when the laser is on.
4. **Gas Tanks**: Use the gloves provided when handling gas tanks.
5. **Emergency**: Call Campus Police at (404) 894-2500 or EHS at (404) 216-5237.

## *Lab Rules*

1. No food, drinks, or personal items allowed in VL 308.
2. No open-toe shoes, shorts, or pants with holes can be used in VL 308.
3. Confine all personal items to your assigned office.
4. Confine test equipment and components you use to your workbench.
5. Confine all your work to your assigned office and assigned workbench.
6. No items in your office should rise above the level of the cubicle wall.
7. Shut lights and equipment off at the end of each day (unless experiments run overnight).
8. Use center tables for schematics and layouts only (and only temporarily).
9. Clean up the center tables and solder and probe stations after using them.
10. No equipment is to leave Van Leer 308.
11. Throw away boxes and garbage as soon as they are generated.
12. Consult with fellow team members before moving equipment from their benches.
13. Do not re-arrange the lab (or move furnishings) without prior consent from your advisor.
14. Before ordering parts, check the cabinets for existing parts.
15. When ordering parts, re-stock the component cabinet carefully with leftover parts.
16. Keep lab doors closed at all times (to keep anyone from stealing lab or personal items).
17. Help keep all unassigned workbenches and offices and common areas clean and organized.
18. Lab Coordinator has no jurisdiction over assigned workbenches and offices.
19. Lab Coordinator must keep all unassigned workbenches and offices and common areas clean and organized and inspect visually fire extinguishers every month.